

SWEETWATER COUNTY LIBRARY SYSTEM
Minutes of the Regular Meeting of Board of Directors
August 19, 2024

The Sweetwater County Library System Board of Directors met in regular session on August 19, 2024, at the White Mountain Library, 2935 Sweetwater Drive, Rock Springs, WY 82901. The following were present, Deb Sutton, Vice Chair; Christ Propst, Treasurer; Philip Pyzyna, and Jennifer Vegors, Board Members; Lindsey Travis, Director; Heidi Munoz, Kassia Capozzoli, Library Staff; Island Richards, County Commissioner.

Sutton called the meeting to order at 6:00 pm.

Approval of Agenda:

Vegors motioned to approve the agenda. Propst seconded and the motion carried.

Approval of Minutes:

Pyzyna made a motion to approve the minutes from the July regular meeting. Propst seconded and the motion carried.

Financial Report and Approval of Expenditures:

The Board was provided June and July Checking Account Activities, Budget Analysis, Balance Sheet, and Voided Checks. Propst made a motion to approve the financial report and expenditures. Pyzyna seconded and the motion carried.

Correspondence:

None

Announcements:

Travis spoke about how the month of September is National Library Card Sign Up Month. Patrons are invited to visit the libraries, sign up a for a card, or update the one they have. The libraries will also provide opportunities for patrons to decorate their cards and star in their own READ Poster.

Public Comment:

Sutton reminded the board that all public comment will be held to 3 minutes or less depending on the amount of public wanting to make comments. Vegors commented on how she and her children enjoy going to the libraries and all the different activities they have. She thanked staff for the fantastic summer program.

Old Business:

A. Travis gave an update about the meeting room policy revisions. The committee is reviewing current policy, researching policies at other Wyoming libraries, and prioritizing what would be included in a new policy. Vegors and Sutton are part of the committee along with several of the library's management staff.

B. Travis gave an update on the status of the Wyoming Libraries Multi-Purpose Community Program Grant project. The project is currently out for bid – bids are due on Aug. 23.

New Business:

A. Staff Presentation – Kassia Capozzoli, White Mountain Library Youth Services Manager, spoke about her upcoming 3rd year anniversary with the library system. She told the board a little about herself and some of the activities the youth services department provides, such as Story Time, Toddler Time, Fun Friday and how Spanish Story time has been popular with patrons. Sutton asked a question about attendance.

Capozzoli went on to say that the first one they held about 25 people and how she loves working with the littles. She also thanked the board for everything they do. Each board member introduced themselves and spoke a little about their backgrounds.

Contracts:

The Board was presented with the following contract

- A contract between Community Fine Arts Center and Ceylon Artist Management/SOF Entertainment for the final payment of \$3000.00 +5 rooms for a performance on September 20, 2024 was signed by Debora Soule on March 7, 2024.

County Commissioner's Report:

None

Director's Report:

Travis presented a board report. Travis spoke about various meetings attended and how each library was tested for asbestos for the upcoming renovations. Travis mentioned the air conditioning is now up and running at the White Mountain Library and how we should know by Aug. 31 if we received a grant to replace the WML HVAC. Travis highlighted the overall statistics for program attendance and circulation and mentioned Libby has a new record. Pyzyna commented on his attendance to the Library Foundation's Mass Grave Dedication. It was a nice small ceremony, Pyzyna stated.

Set Time and Location for Next Meeting:

Next regular Library Board Meeting will be Monday, September 16, 2024 at 6:00 pm at the Sweetwater County Library, 300 N 1st E, Green River, WY 82935.

Adjourn:

Pyzyna made a motion to adjourn the meeting at 6:30 pm. Vegors seconded and the motion carried.

Chair

Secretary