

SWEETWATER COUNTY LIBRARY SYSTEM
Minutes of the Regular Meeting of Board of Directors
October 21, 2024

The Sweetwater County Library System Board of Directors met in regular session on October 21, 2024, at the Rock Springs Library, 400 C Street, Rock Springs, WY 82901. The following were present, Meghan Jensen, Chair; Deb Sutton, Vice Chair; Christ Propst, Treasurer; Philip Pyzyna, and Jennifer Vegors, Board Members; Lindsey Travis, Director; Heidi Munoz, Konstanz Potts, Library Staff; Island Richards, County Commissioner.

Jensen called the meeting to order at 6:01 pm.

Approval of Agenda:

Sutton motioned to approve the agenda. Propst seconded and the motion carried.

Approval of Minutes:

Sutton made a motion to approve the minutes from the August regular meeting. Pyzyna seconded and the motion carried.

Financial Report and Approval of Expenditures:

The Board was provided September and October Checking Account Activities, Budget Analysis, Balance Sheet, and Voided Checks. Pyzyna made a motion to approve the financial report and expenditures. Propst seconded and the motion carried.

Correspondence:

None

Announcements:

Board packets included Sweetwater County Library events. Travis spoke about the activities for the month of November, including the Picture Book Month and Nonfiction November.

Public Comment:

Vegors spoke about how amazing StoryWalk is and that it's such a great addition to the Green River Community. Jensen appreciated the Commissioner for all of his support to the library.

Old Business:

- A. Travis stated that they are working through the third bid process for the meeting room renovations.
- B. Travis and County Grants Manager Krisena Marchal completed the application process for the Mineral Royalties Grant for the White Mountain Library HVAC. They both plan to travel to Cheyenne in February to meet with the SLIB board about the grant.

New Business:

- A. Staff Presentation – Konstanz Potts, Rock Springs Library Public Services Manager, spoke about Adult Programming at the library and their new Champs program. Potts showed the board items for their Champs Escape Room program and invited the board to participate in the upcoming program. Sutton asked about advertising the escape room on Facebook and Potts stated that the library's Public Relations Assistant does a great job in highlighting the different programs in each library. Potts mentioned an informational night to gauge interest in a possible DnD Adult. Potts has been meeting with the other managers on updating the procedure manuals. She also, welcomed everyone to join the November puzzle competition. Jensen appreciated all of her hard work.

- B. 2025 Holidays/closure approval: Pyznya made a motion to approve the 2025 Holidays/closures. Sutton seconded and the motion carried.
- C. 2025 Board Meeting dates: Propst made a motion to approve the 2025 Board Meeting date. Sutton seconded and the motion carried.

Contracts:

The Board was presented with the following contract:

A contract between Community Fine Arts Center and Paul Taylor for Entertainment in the amount of \$6000.00 was signed by Debora Soule on September 5, 2024.

Pyznya made a motion to ratify the Community Fine Arts Center contract. Sutton seconded and the motion carried.

County Commissioner's Report:

None

Director's Report:

Travis presented a board report. Travis spoke about various meetings, and attending including the Wyoming Library Association conference along with Library Manager Alan Vaughn, Public Services Manager Konstanz Potts and Programming Librarian Hayden Rawlings. Travis was officially made WLA president and Vaughn was elected as a member at large for the WLA Executive Board. Travis spoke about the Community Fine Arts Center's 85th Anniversary and how the CFAC's Director, Debora Soule is retiring after 24 years at the end of December. Public Service Librarian Terri Kleinlein also retired on October 8, 2024. The White Mountain Library is currently hiring for the position. Travis highlighted the overall statistics for program attendance and circulation.

Executive Session:

Sutton made a motion to move to Executive Session. Vegors seconded and the motion carried at 6:28 pm.

Sutton made a motion to return to the board meeting from the Executive Session. Propst seconded and the motion carried at 7:09 pm.

Set Time and Location for Next Meeting:

Next regular Library Board Meeting will be Monday, November 18, 2024 at 6:00 pm at the Sweetwater County Library, 300 N 1st East, Green River, WY 82935.

Adjourn:

Sutton made a motion to adjourn the meeting at 7:10 pm. Pyznya seconded and the motion carried.

Chair

Secretary